

Breakfast Club Risk Assessment

Location / Site	Whale Hill Primary School
Activity / Procedure	Breakfast Club
Assessment date	2/3/21

Identify people at risk	YES or NO
Employees	YES
Children	YES
Visitors	YES
Contractors	YES

As outlined in *Schools coronavirus (COVID-19) operational guidance* (February 2021), PHE advice remains that the way to control this virus is with the system of controls, even with the current new variants. These controls, and additional measures, are defined in this document.

WHALE HILL PRIMARY SCHOOL

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing in the Breakfast Club resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<div>1. Pupils to arrive at 8.00am and line up socially distancing and enter at Stay and Play door. Parents should not enter the building.</div> <div>2. Rec – Y3 pupils to hang bags on pegs in Stay and Play. Y4 – Y6 pupils to hang their bags on their peg in their cloakroom.</div> <div>3. Children to be kept in their year group bubbles; one table per year group.</div> <div>4. Tables to be spaced throughout the hall.</div> <div>5. A gap of one seat should be left between pupils and they should not face others across the table.</div> <div>6. Pupils’ breakfast will be brought to them to eliminate the risk of queueing.</div> <div>7. Parent Mail booking system to continue. No cash transactions and no late bookings allowed.</div> <div>8. Departure will be staggered: pupils will depart for class when it is their class’s turn to arrive at school.</div> <div>9. Parents will be told to only book pupils in if the use of the provision is reasonably necessary to support them to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group. This does not include apply to vulnerable pupils.</div>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Contact of shared resources resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
1. Pedal bins should be used. 2. Pupils to have their own packs of stationery to complete tasks when they have finished breakfast.			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

WHALE HILL PRIMARY SCHOOL

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<div>1. Pupils should wash their hands thoroughly at the Stay and Play toilet sinks.</div> <div>2. Posters on how to wash hands should be positioned near sinks and children should be monitored washing hands where possible.</div> <div>3. Hand sanitiser to be used regularly by staff.</div> <div>4. Spaces should be well-ventilated.</div> <div>5. Tissues should be available at all times and the ‘Catch it, Kill it, Bin it’ procedure followed.</div> <div>6. If a pupil shows signs of Covid-19, they should be quarantined in Mrs Marsden’s office until a parent/carer can pick them up.</div>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection due to cleaning procedures resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<div>1. Tables, sinks, toilet flushes, door handles and coat pegs will be thoroughly cleaned when pupils have departed.</div> <div>2. Staff should wear fresh disposable aprons and gloves daily, which should be disposed of after use – in clinical waste bag (double bagged).</div>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Risk of illness of vulnerable staff and family members through direct and indirect	

WHALE HILL PRIMARY SCHOOL

transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Paediatric First Aiders should have access to appropriate PPE for administering first aid. 2. Ensure all staff are aware of these procedures and that this risk assessment is shared. 3. LFD tests are available to all staff to identify asymptomatic cases. 			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Risk of site being unsafe	

Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Control measures</u>	List your control measures required to reduce risk – add appropriate detail about the type and location of controls
<ol style="list-style-type: none"> 1. All staff at Breakfast Club are paediatric first-aid trained. 2. First aid kits (as appropriate) updated to include: face masks and shields, rubber gloves, aprons, hand sanitisers. 3. A member of the Safeguarding Team is on site every day 4. Letter to parents informing them of the expectations regarding drop-off and procedures for Breakfast Club. 5. Staff coats/bags to be locked in cupboard. 	

Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	

OVERALL level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Assessor's comments		Insert comments relevant to findings as appropriate	
We have endeavoured to minimise risk through controlled measures where possible. Due to fact this risk assessment is for a pandemic, there is still a significant element of the unknown which			

WHALE HILL PRIMARY SCHOOL

means that some areas of risk remain medium despite measures.

[illegible]